

XXIII International Folklore Festival "Świat pod Kyczerą"

Regulations

§1

ORGANIZER

1. The main organizer of the XXIII International Folklore Festival "Świat pod Kyczerą" is the association of the Lemko Song and Dance Ensemble "Kyczera"
2. The co-organizer of the festival of its Lower Silesian part is the Henryk Karliński Cultural Center in Legnica.
3. The co-organizer of its Lesser Poland (Małopolska) part is the Cultural Center in Krynica-Zdrój.
4. The festival office address:
Legnickie Centrum Kultury im. H. Karlińskiego
ul. Chojnowska 2, 59-220 Legnica
Office phone 76 723 37 00, fax +48 76 723 32 82
e-mail: sekretariat@lck.art.pl www.lck.art.pl
The festival director: room 131; phone +48 76 723 37 05, +48 602 593 808
e-mail kyczera@wp.pl, www.kyczera.eu.

§2

DATE AND PLACE OF THE FESTIVAL

1. The planned dates of the festival: 26th of June – 12th of July 2020.
2. The festival is composed of two parts:
 - a) The first part is organized in Lower Silesia (south-west of Poland), with the main festival center in Legnica, between dates 26th of June – 5th of July 2020.
 - b) The second part takes place in Lesser Poland (Małopolska, southern Poland), with the main festival center in Krynica-Zdrój, between dates 7th-12th of July 2020.

§3

THE FESTIVAL OBJECTIVES

1. High artistic level presentation of various forms of traditional folklore, with a special emphasis on folk dance.
2. High artistic level presentation of folklore of various cultures, with a special emphasis on the folklore of national and ethnic minorities and small nations, as well as ethnic groups.
3. Presentation of the Lemko cultural heritage against the background of the folklore of other world nations.
4. Creation of a space for cultural dialogue and exchange of experiences.
5. Strengthening of the international cooperation in the field of saving, protection and promotion of traditional folk culture.

§4

TERMS OF PARTICIPATION

1. Groups from different parts of the world can participate in the festival. Groups from Asia, Africa, North and South America as well as Australia and Oceania are requested to participate in the entire festival (arrival to Poland on the 25th of June, return on the 13th of July 2020). Groups from Europe can participate in the entire festival or in one of its following parts:
 - a) 26th-29th of June 2020
 - b) 2nd-5th of July 2020
 - c) 8th-12th of July 2020.
2. In the festival there may participate song and dance groups as well as dance and ritual groups. It is essential that groups present their national folklore or the folklore of other ethnic and national minorities residing in the country of origin.
3. It is preferred that groups combine dance with music and singing. Groups should have live music (bring their own musicians).
4. The festival has a nature of a review. The main form of presentation are stage performances with the participation of all groups invited for the festival. We also plan 1-2 individual concerts for each group.
 - a) Each group should prepare presentation of duration: 10, 15, 30 i 45 minutes.
 - b) All groups take part in street parades and animations, for which short presentations lasting 1-2 minutes should be prepared.
5. Adult and youth groups participate in the festival, with the age limit of participants being set at 16 y/o minimum.
 - a) In exceptional cases, the organizers may agree to deviate from above rule. Each time such exception must be discussed individually with the organizers.
6. To participate in the festival it is required to send to the organizers' address an application form along with a CV containing brief information about the history of the group, its artistic program, participation in international folklore festivals during the last five years, as well as the most important prizes and awards. We require your written acceptance of the festival regulations.
 - a) Deadline to submit application form is January 20th, 2020.
 - b) Applications sent after this date will not be considered.

7. The verification commission appointed by the organizers will select groups to participate in the festival by January 31st, 2020.
8. For the group to be admitted to participate in the festival it is mandatory to pay a refundable deposit in the amount of 500 EURO or 550 USD to the organizer's bank account by March 31st, 2020 (bank account number will be provided to the groups selected for participation in the festival at a later date).
 - a) The money deposit is taken to secure cancelations of arrival by the group after the deadline set by the organizers as well as to cover any damage caused by the group's members in the place of accommodation.
 - b) The deposit will be returned to the group on the last day of their stay at the festival, while leaving accommodation places.
 - c) If arrival to the festival is cancelled for justified reasons before May 31st of 2020, the organizer may return to the group 50 percent of the deposit paid. If resignation happens after this date, the entire deposit will not be returned.
9. For the duration of the festival the organizer takes responsibility to secure accommodation for groups participating in the festival in hostels and dormitories (rooms for 2-4 persons), three meals a day (breakfast, lunch and dinner).
 - a) The maximum number of group members, including managers, instructors and drivers is: for groups coming from Europe - 32 people; for groups from outside Europe - 25 people.
 - b) In individual situations, above given limits can be increased, provided that the group covers the cost of additional people. The daily fee is 25 EURO per person.
 - c) In case the group insists on accommodation in a three-star hotel, it will require an additional daily surcharge of 25 EURO per person. The group needs to indicate this requirement in the application form. Payment terms and conditions will be determined individually with the group.
10. Groups or their delegating institutions cover the cost of air tickets and bus transport to Poland on their own.
 - a) For non-European groups, the organizer ensures transport from the nearest airport to the organizer's location and back (Wrocław, Katowice or Kraków) as well as local transport during the festival.
 - b) In case of European groups traveling by own bus, the organizer may consider purchase of fuel for journeys during the festival, although it is not a rule. Fuel limits for each group would be agreed individually with the festival's organizer.
11. The mandatory requirement for each group willing to participate in the festival is to have a current insurance policy to cover healthcare cost in case of emergency situations during travel and period of stay at the festival. An appropriate document should be sent to the organizer's email address no later than on a day before arrival.
12. Groups requiring visa to enter the territory of Poland should complete all visa formalities at least 30 days before the planned date of arrival. Any fees are born by the group or its delegating institution.
 - a) The festival organizer may remove the group from the list of festival participants in case visa is not granted until the specified deadline.
13. Each group is requested to bring their national flags (possibly also regional emblems). It will be used during street parades and in the opening and closing ceremonies of the festival.

14. The groups can bring pieces of folk handicrafts and their promo materials (e.g. CDs and DVDs), which can be sold during concerts.
15. All groups participating in the festival will receive commemorative diplomas and small gifts from the organizers.
16. Each group is asked to prepare few small gifts for exchange with the organizers of individual gala concerts as well as with other groups.
17. The organizer can propose additional activities to spend time outside of the strict festival's schedule.

§ 6

FINAL PROVISIONS

1. Festival events will be documented and promotional materials will be spread without fees.
 2. Groups are required to participate in all events within the festival's program. Also for the period of the festival – the groups remain at the organizer's disposal.
 3. Participation at the festival is not compensated financially to the groups.
 4. The organizer reserves the right to amend the dates and duration of the festival.
 - a) Any decisions in this respect will be consulted with the invited groups.
 5. The final interpretation of regulations being subject of this document belongs to the organizer.
 6. The groups accept the fact that their data will be collected and processed accordingly for the purposes of organization of the festival.
 1. Your personal data is being administered by the Lemko Song and Folk Dance Ensemble "Kyczera", ul. Zofii Kossak 5, 59-220 Legnica. Contact with the administrator: phone +48 76 723 37 05, email: kyczera@wp.pl or via a letter to the administrator's office address.
 2. Your personal data is being co-administered by the Henryk Karliński Cultural Center in Legnica, ul. Chojnowska 2, 59-220 Legnica. Contact with the co-administrator: phone: +48 76 723 37 00, email: sekretariat@lck.art.pl or via a letter to the co-administrator's office address.
 3. Your personal data is being co-administered by the Cultural Center in Krynica-Zdrój, ul. Marszałka Józefa Piłsudskiego 19, 33-380 Krynica-Zdrój. Contact with the co-administrator: phone: +48 18 471 07 50, email: biuro@ckkrynica.pl or via a letter to the co-administrator's office address.
- More information in regards to your personal data processing along with related rights can be found within the regulations of the XXIII International Folklore Festival "Świat pod Kyczera". The document is available in the headquarter of the Lemko Song and Dance Ensemble "Kyczera", on their website www.kyczera.eu, as well as in the office of the Henryk Karliński Cultural Center in Legnica and the office of the Cultural Center in Krynica-Zdrój.

APPLICATION FORM

1. Group's name.....

2. Country.....

3. Address.....

4. Group's leader: name, surname.....

5. Leader's contact details (phone, e-mail, facebook)

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6. Number of the group's members

Women.....

Men.....

7. Group's resume.....

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8. Repertoire

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9. Instruments:
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10. Requirement for a foreign language interpreter: English, Spanish,
Russian?
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11. Any special diet required?
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12 Date of arrival/ flight

13 Date of return/ flight.....

City and date..... Stamp and signature.....

Groups are requested to fill in the application form legibly and accurately and send it to the
beneath given address **until the January 20th 2020:**

**BIURO PROGRAMOWO-ARTYSTYCZNE
XXIII MIĘDZYNARODOWEGO FESTIWALU FOLKLORYSTYCZNEGO
„ŚWIAT POD KYCZERĄ”**

**Legnickie Centrum Kultury im. Henryka Karlińskiego
ul. Chojnowska 2
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e-mail: sekretariat@lck.art.pl www.lck.art.pl

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COPYRIGHTS AND IMAGE RIGHTS

1. Participants of the International Folklore Festival "Świat pod Kyczerą" transfer to the organizers, with no charge, their proprietary copyrights in regards to the artistic performances presented during the festival. The organizers will have rights to use them with no time and territorial limits in the following manners:

- a) recording in all possible forms such as photography, audio, video,
- b) reproductions on all sound and image carriers,
- c) introduction to the market,
- d) introduction to computer's memory and internet,
- e) public replay, projection,
- f) rent and lease,
- g) wireless, wired and satellite broadcasting as well as re-emission and retransmission.

The above means that performers are not entitled to any remuneration for the use of artistic performances and materials. The organizers do not bear any costs that may result from copyright.

2. Festival participants grant permission to publish their image recorded by means of all television, photographic and video techniques in connection with their participation in the festival. The image publishing, being subject to that point, is aimed at documenting and promoting the International Folklore Festival "Świat pod Kyczerą", as well as for educational and popularizing purposes. It can be done strictly in accordance with the statutory objectives of the festival organizers and the image can only be spread in methodical publications, promotional and advertising materials as well as on the website.

3. The organizers do not take any responsibility for third parties' actions aimed at photographing, recordings and dissemination of the collected materials.

PERSONAL DATA PROTECTION

1. The processing of personal data of the festival participants is legally based on:

REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ((General Data Protection Regulation).

2. For a purpose of organization of the International Folklore Festival "Świat Pod Kyczerą" your personal data is being administered by the Lemko Song and Folk Dance Ensemble "Kyczera", ul. Zofii Kossak 5, 59-220 Legnica. Contact with the administrator: phone +48 76 723 37 05, email: kyczera@wp.pl or via a letter to the administrator's office address.

3. For a purpose of organization of the International Folklore Festival "Świat Pod Kyczerą" your personal data is being co-administered by the Henryk Karliński Cultural Center in Legnica, ul. Chojnowska 2, 59-220 Legnica. Contact with

the co-administrator: phone: +48 76 723 37 00, email: sekretariat@lck.art.pl or via a letter to the co-administrator's office address.

4. For a purpose of organization of the International Folklore Festival "Świat Pod Kyczerą" your personal data is being co-administered by the Cultural Center in Krynica-Zdrój, ul. Marszałka Józefa Piłsudskiego 19, 33-380 Krynica-Zdrój. Contact with the co-administrator: phone: +48 18 471 07 50, email: biuro@ckkrynica.pl or via a letter to the co-administrator's office address.

5. Provision of your personal and contact details in the application form and sending it to the organizer of the International Folklore Festival "Świat pod Kyczerą" effects with a provision of your consent for the personal data processing (legal basis: Article 6 paragraph 1a of the Regulation) in accordance to a purpose defined within these very regulations, including: acceptance of application, participation in the festival as well as for any statutory, promotional and archival purposes.

Therefore:

a) in the case of groups operating within institutions or organizations with legal personality, the application form defined within these very regulations should be signed by the legal representatives of these institutions or organizations.

b) in the case of informal groups, the defined application form should be filled in by the person representing the group – a manager or any other person acting on behalf (instructor, guardian), who is an adult and has a full legal capacity. In both cases, it is considered that institution or a person representing the group, throughout submitted application form, declares that all people listed in the form (hereinafter referred to as "participants") are in agreement with the festival regulations being subject to this document. In case of juvenile participants, under age of 16, their parents or legal guardians provided their consent. The festival participants are considered to be persons listed in the application form as well as musicians, accompanists and any guardians of juvenile participants.

6. Providing personal data is voluntary, but failure to provide it may result in no acceptance by organizers to participate in the festival.

7. Participants' personal data will be preserved by the Administrator (legal basis: Article 6 paragraph 1c of the Regulation) for a period necessary to satisfy the above-described objectives and obligations arising from individual legal rules.

8. Personal data of participants of the International Folklore Festival "Świat Pod Kyczerą" can also be accessed by other entities which either provide services under or for the Data Administrator upon signed contracts for data processing, or other institutions being control, supervisory or audit organizations.

9. A person the data belongs to has the right to access their personal data and to request additions, update and correction, temporary or permanent suspension of processing or data removal, in case the data results to be incomplete, outdated, false or were collected in violation of the law. If the data processing is based on the consent, the person who gave it has the right to withdraw it. It will not affect the legal aspect of the data processing that was carried out on the basis of consent before its withdrawal. These rights may be subject to restrictions in specific cases.

10. If you want to execute above described rights, or withdraw your previously provided consent for your personal data processing, please, contact the organizer via e-mail: kyczera@wp.pl

11. A person the data belongs to has the right to make a complaint on unlawful processing of the personal data. The complaint can be raised to the President of the Office for Personal Data Protection (to the address of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warsaw).

12. The festival participants' personal data will not be subject to profiling and will not be transferred to a third country or an international organization.

FINAL PROVISIONS

1. Sending the application form to participate in the event - the International Folklore Festival "Świat pod Kyczerą" with the acceptance of these Regulations.

2. All disputes, not included in the regulations document, shall be resolved by the organizer.

3. The organizer reserves the right to modify the regulations' content.

4. The Regulations document is effective once signed and published on the website www.Kyczera.eu